



**Superior Newborn  
& Infant Care**

6046 Penrose Ave. Dallas, Texas 75206  
Phone: (214) 885-0505 Fax: (214) 885-0606

## Client Application

Today's Date \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

Mom's Name \_\_\_\_\_ prefers to be called \_\_\_\_\_ by employee.

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Fax Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

Cell Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Occupation \_\_\_\_\_

Work Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Dad's Name \_\_\_\_\_ prefers to be called \_\_\_\_\_ by employee.

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Fax Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

Cell Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Occupation \_\_\_\_\_

Work Phone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Child(ren)(s) Name(s)	Age	Birthdate	M/F	Special Needs
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Pets? \_\_\_\_\_ What kind? \_\_\_\_\_ Who cares for them? \_\_\_\_\_

Emergency Contact Information

1. Name _____	Home Phone _____	Cell Phone _____
Address _____		Relationship to Child _____
2. Name _____	Home Phone _____	Cell Phone _____
Address _____		Relationship to Child _____

Briefly describe your home: (formal / casual, bedrooms, bathrooms, 2 story, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Job Description (Please check all that apply)

Expected Start Date \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

Expected End Date (if temporary) \_\_\_\_ / \_\_\_\_ / 20\_\_\_\_

Is flexibility important for this position? Yes / No

This position is Live In \_\_\_\_ Live Out \_\_\_\_

Full Time (Over 30 hours / week) \_\_\_\_

Part Time (Under 30 hours / week) \_\_\_\_

Summer Nanny \_\_\_\_ Nanny Share \_\_\_\_

\_\_\_\_\_

Hours Desired:

Monday \_\_\_\_\_ to \_\_\_\_\_

Tuesday \_\_\_\_\_ to \_\_\_\_\_

Wednesday \_\_\_\_\_ to \_\_\_\_\_

Thursday \_\_\_\_\_ to \_\_\_\_\_

Friday \_\_\_\_\_ to \_\_\_\_\_

Saturday \_\_\_\_\_ to \_\_\_\_\_

Sunday \_\_\_\_\_ to \_\_\_\_\_

Will the Nanny be required to work beyond the hours listed above? \_\_\_\_\_

Briefly describe your child(ren)'(s) day and activities: \_\_\_\_\_

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Is your nanny responsible for managing above activities? \_\_\_\_\_

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Typical expected day to day responsibilities for the Nanny: \_\_\_\_\_

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Will the Nanny be responsible for light housekeeping and / or laundry? Please describe any daily activities outside of childcare in detail: \_\_\_\_\_

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Do you employ a housekeeper? \_\_\_\_\_ How many days a week? \_\_\_\_\_

Are there any other employees / arrangements the Nanny should be made aware of?

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Will the Nanny be driving? Yes \_\_\_\_ No \_\_\_\_ Is a car provided? Yes \_\_\_\_ No \_\_\_\_

Manual / Automatic / Type \_\_\_\_\_

How much English is the Nanny required to know? Fluent \_\_\_\_ Some \_\_\_\_ Little \_\_\_\_

Have you employed a Nanny before? If yes, please describe that experience for your family: \_\_\_\_\_

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Please describe your ideal Nanny (Please list some adjectives) \_\_\_\_\_

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Is your Nanny expected to travel with your family? (Please check only one)

Never \_\_\_\_ Rarely \_\_\_\_ Sometimes \_\_\_\_ Frequently \_\_\_\_

Briefly describe you and your spouses day: \_\_\_\_\_

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Please describe your neighborhood (Public transportation, parks, schools, etc. in area?)

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What else would your Nanny like to know about your family and / or activities?

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**Salary and Benefits**

Salary range offered will be \$ \_\_\_\_\_ per \_\_\_\_\_ Net / Gross (circle one)

Will there be overtime? \_\_\_\_\_ at what rate? \$ \_\_\_\_\_ per hour

Do you offer paid vacation? Yes / No Days / Weeks per year? \_\_\_\_\_

Do you offer health / medical benefits? Yes / No Effective when? \_\_\_\_\_

Any other benefits you are offering? \_\_\_\_\_

For Live In: Separate room for Nanny? \_\_\_\_\_ Separate bath? \_\_\_\_\_

Employee's room location in the house? \_\_\_\_\_

Are you currently working with any other agencies? \_\_\_\_\_ Whom? \_\_\_\_\_

How did you hear about The Nanny Group? \_\_\_\_\_

Thank you for taking the time to fill out this application. You may fax it to us at:

(214) 887-0606

or

mail it to: 6046 Penrose Ave. Dallas, TX 75206

There is a non-refundable Application Fee of \$100.00 to begin your search. We will credit this fee back to you when we place a Nanny with your family, and deduct it from your Referral Fee. The Application Fee may be paid with a major credit card or check.

We will contact you shortly to discuss your needs!